JUDICIAL INFORMATION SYSTEM COMMITTEE

June 26th, 2020
10:00 a.m. to 11:15 a.m.
Online Zoom Meeting

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Judge Scott K. Ahlf
Ms. Mindy Breiner
Judge Jeanette Dalton
Judge John Hart
Mr. Rich Johnson
Judge J. Robert Leach
Mr. Frank Maiocco
Ms. Barb Miner
Chief Brad Moericke
Ms. Paulette Revoir
Mr. David Reynolds
Ms. Dawn Marie Rubio
Judge David Svaren
Mr. Bob Taylor
Ms. Margaret Yetter

Members Absent:
Mr. Jon Tunheim

AOC Staff Present:
Mr. Kevin Ammons
Ms. Tammy Anderson
Mr. Kevin Cottingham
Ms. Vicky Cullinane
Ms. Vonnie Diseth
Mr. Curtis Dunn
Mr. Rob Eby
Mr. Brian Elvin
Mr. Scotty Jackson
Mr. Mike Keeling
Ms. Hayley Keithahn
Mr. Dirk Marler
Ms. Anya Prozora
Mr. Ramsey Radwan
Ms. Cat Robinson

Guests Present:
Mr. Othniel Palomino
Ms. Heidi Percy
Mr. Terry Price

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Call to Order

Justice Barbara Madsen called the Judicial Information System Committee (JISC) meeting to order at 10:02 a.m. and introductions were made. This is the second meeting to be held virtually on Zoom.

Justice Madsen acknowledged that this would be Judge Svaren and Judge Dalton's last meeting. Judge Svaren is also set to retire. Justice Madsen thanked both judges for their many years of service on the Committee. The JISC is in the process of appointing new members. Once appointed, the new members will attend the August JISC meeting.

Meeting Minutes

Justice Madsen asked if there were any changes or corrections to the April meeting minutes. Hearing none, a motion was given and seconded to approve the minutes. The minutes were unanimously approved as written.

JIS Budget Update

Mr. Ramsey Radwan provided an update of the 19-21 budget (green sheet). The CLJ-CMS project has spent about 10% to date; funds will be drawn down once contracts are executed. Expenditures on both the CLJ-CMS and AC-ECMS projects is moving forward according to plan.

Mr. Radwan first gave an update on the General Fund revenue outlook. The 6/17 revenue forecast is down $8.8 billon. These numbers are unofficial (estimates). Using numbers from the most current published balance sheet (February 2020), and plugging in revised revenue, etc., and not including new taxes, etc., Mr. Radwan said the state General Fund is roughly $1.1 billion 'in the hole'. This takes into account previous instruction from the Governor to cut expenditures. At this time, the $1.8 billion in reduced expenditures is a placeholder (as some of the proposed reductions may not happen). Mr. Radwan has not factored in furloughs and the lack of 3% CODA in the Executive branch agencies – but said it looks like the estimate is closer to $2.4 billion 'in the hole'.

Mr. Radwan then provided the revenue outlook for the JIS Account. He has not yet finished a complete forecast for the JIS account. He will have the May information soon and can then produce a forecast. However, he did say it looks like we may need additional revenue. There has been a downward trend for some time: filings have decreased, and less revenue is going into the account. There is now a steeper downhill trend due to the COVID-19 pandemic. Mr. Radwan emphasized that the JISC will need to speak with the Legislature about the importance of funding for the priority projects. Ms. Vicky Cullinane, Ms. Dory Nicpon, and Mr. Radwan will reach out to stakeholders and come up with a plan to speak with the Legislature. AOC will also look into other sources of revenue. There is not an appetite to increase infraction or filing fees, so those options may be off the table. There may be other sources that are more palatable for the judicial branch. Mr. Radwan will distribute a document with these forecasts once they are completed.

Mr. Radwan provided an update on the 21-23 biennial budget requests (blue sheet). The first page lists funding requests for JIS account-funded projects, totaling about $25 million (e.g. CLJ-CMS, external equipment replacement, EDR future integrations (rollover funds), AC-ECMS, etc.). These requests are still drafts, and changes may still occur. Some of the requests may have to move to the State General Fund. The second page lists funding requests from the State General Fund, totaling about $8.64 million, 6.4% greater than carry forward level. The number of requests is less than in the past.

A short discussion followed regarding the Juvenile courts request, and its approval to become a request without the JISC's sign-off. Ms. Vonnie Diseth explained that AOC works with many entities on requests (associations, etc.). Rich Johnson said he feels those requests that AOC develops with other entities should come through the JISC. Vonnie said they are done through the ITG process.

JIS External Equipment Replacement Funding Update

The Committee discussed the decision point of how the remaining JIS External Equipment replacement (ER) funds should be distributed. An alternative was developed in response to previous Committee discussion on the topic. Justice Madsen asked the JISC to consider the matter as more of a policy question and keep it at a high-level, rather than looking into the minutia (dollar allocations for each court). Ms. Barb Miner and Mr. Othniel Palomino spoke about alternate proposal on behalf of King County.

Justice Madsen asked that a sub-committee or workgroup be formed that will discuss whether the JISC should continue to provide ER funding to courts (given that historically, funding was started to help move courts from manual paper systems onto computer systems; now all courts use computer systems

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for court business). This workgroup would also discuss whether courts that are on JIS should be provided with equipment and those on their own systems should not and would develop policy decisions on how the allocation should look.

Some discussion on the two options for the decision point followed.

Motion: Mr. Rich Johnson

I move that the reduced funds for External Equipment Replacement ($789,000) be distributed based on the proposal from King County. (Alternative option)

Second: Ms. Barb Miner

Voting in Favor: Mr. Rich Johnson, Judge J. Robert Leach, Mr. Frank Maiocco, Ms. Barb Miner, Chief Brad Moericke, Mr. David Reynolds

Opposed: Justice Barbara Madsen, Judge Scott Ahlf, Ms. Mindy Breiner, Judge Jeanette Dalton, Judge John Hart, Ms. Paulette Revoir, Ms. Dawn Marie Rubio, Judge David Svaren, Mr. Bob Taylor, Ms. Margaret Yetter

Absent: Mr. Jon Tunheim

The motion did not pass. Justice Madsen asked if there was another motion.

Motion: Ms. Paulette Revoir

I move that the reduced funds for External Equipment Replacement ($789,000) be distributed based on court size, starting with the smallest courts. (First option)

Second: Judge David Svaren

Voting in Favor: Justice Barbara Madsen, Ms. Mindy Breiner, Judge John Hart, Chief Brad Moericke, Ms. Paulette Revoir, Judge David Svaren, Mr. Bob Taylor, Ms. Margaret Yetter

Opposed: Judge Scott Ahlf, Judge Jeanette Dalton, Mr. Rich Johnson, Judge J. Robert Leach, Mr. Frank Maiocco, Ms. Barb Miner, Mr. David Reynolds, Ms. Dawn Marie Rubio

Absent: Mr. Jon Tunheim

As there was no majority, the motion did not pass.

Justice Madsen asked if there any other motions. Following additional discussion, it was suggested AOC develop some other allocation options, with one using a sliding scale, so that the JISC could review them. Mr. Radwan said he will work to get at least one sliding scale option for the August JISC meeting.

Justice Madsen then asked for volunteers for the proposed workgroup. Ms. Yetter, Ms. Miner, Mr. Maiocco, Mr. Othniel Palomino, Mr. Radwan (and the AOC Comptroller), and Judge Hart volunteered.

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To ensure diversity in terms of court size and geographic location, Justice Madsen may reach out to others to join the workgroup.

JIS Priority Project #1 (ITG 102): CLJ-CMS Project Update

Ms. Cat Robinson provided an update on the Courts of Limited Jurisdiction Case Management System (CLJ-CMS) project. Contract negotiations are in the final stages. The Statement of Work (SOW) has been completed, and key staff have been identified. The team will be meeting with them in the coming week. The project team also began meeting with the Pilot courts and are working to prepare an e-Filing communication. Ms. Robinson said communications will be increasing as the project ramps up. An official high-level schedule will be put together with Tyler Technologies, Inc. after contract negotiations are completed.

Priority Project #2 (ITG 62): Automate Courts DCXT Table Entries Project Update

Mr. Kevin Ammons provided an update on the DCXT Tables project. July 6, 2020 is the implementation date, pending testing completion. AOC will develop a clean-up report to help courts correct existing BARS codes that are inaccurate. AOC will also provide a new audit report to show what codes have been added by date range.

Data Dissemination Committee (DDC) Report

Judge Leach provided a brief update on the work of the Data Dissemination Committee, which met earlier today. The DDC's decisions were as follows: Item 2: decided not to weigh in on the issue; Item 3: decided not to adopt any proposed change; Item 5: provided recommendations and will have a review at the next meeting; Item 6: decided no on date-of-birth; Item 7: approved fee-waiver.

Board for Judicial Administration (BJA) Report

Justice Madsen reminded the Committee that the BJA minutes are contained in the JISC packet behind Tab 8.

Meeting Wrap Up & Adjournment

Ms. Vonnie Diseth provided additional information on the matter brought up during the Budget Requests discussion regarding the Juvenile court budget request. She said there are currently three Juvenile ITGs. One does not rise to JISC approving authority, so it was approved by the State Court Administrator. The two other ITGs will be coming to JISC for discussion in August. Other Juvenile ITGs are currently being written up, so depending on approving authority, the Committee may see more at a future date.

Justice Madsen adjourned the meeting at 11:37 am.

Next Meeting

The next meeting will be August 28th, 2020, via Zoom from 10:00 a.m. to 12:00 p.m.

Action Items

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	Action Items	Owner	Status
	A special committee will be formed to deal with the future of Equipment Replacement	Justice Madsen / Ramsey Radwan	

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